



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAYAT SHIKSHAN SANSTHA'S DR. BABASAHEB AMBEDKAR COLLEGE
Name of the head of the Institution	DR. ARUN DASHRATH ANDHALE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02025883773
Mobile no.	9881235224
Registered Email	bdbacollege@gmail.com
Alternate Email	dr.arunandhale@gmail.com
Address	85, Shinde Sarkar Wada, Aundhgaon,
City/Town	Pune
State/UT	Maharashtra
Pincode	411067

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Savita Vardhaman Patil			
Phone no/Alternate Phone no.		02025883773			
Mobile no.		9011756262			
Registered Email		srkothawale@yahoo.com			
Alternate Email		eknath.zaware39@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://dbacap.edu.in/docs/AOAR/AOAR%202018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://dbacap.edu.in/docs/Academic%20Calendar%202019-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B++	2.76	2017	12-Sep-2017	11-Sep-2022
2	B	2.07	2011	08-Jan-2011	07-Jan-2016
1	C+	60.90	2004	03-May-2004	02-May-2009
6. Date of Establishment of IQAC			02-Jul-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	04-Jun-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MIS Most of the activities related to administration, Account, Admission, Examination are performed through specialized software. 1. ERP Software has been purchased for online admission of the students. It has different modules for administration, student login, financial management and User Management. All the records and data have been easily retrievable through this ERP software. Students I cards can be printed easily on this ERP Software. Student's General register is maintained through this ERP. It is central data repository of the college for gathering, organizing, storing, processing and analyzing the student data. It helps in keeping the data streamlined and help in getting the requisite reports on time which are required by various government departments such as AISHE, MIS of the government. Administrative office is using this ERP for generating various student records, generating Certificates, Fee Management. 2. Tally software is used for Accounting purpose. All the income and expenditures are made through TALLY ERP 9.0. 3. Library is completely Computerized with LIBRERIA: Library Management Software. It has various modules such as book Management, Accession Management, Circulation Management, User Management, and Reports. The Data of all the books in</p>

Library has been entered in the library management software and the reports can be generated on circulation, accession, memberships, etc. 4. Examination Module is a Part of ERP which is useful for creating examination reports such as Marksheets, student evaluation reports etc. it keeps day to day track of the academic records of the students. 5. Human resource management system (HRMS) is used for maintaining records of Human resource of the colleges by the central office of Rayat Shikshan Sanstha, Satara. All the records of the staff are kept in this HRMS system. It also keeps track of teacher's attendance, performance, achievements, results and students support system. 6. Various online applications are used to keep track with student's progress, attendance, communication, and feedback like Google forms are used to obtain various information from students, it is also used to obtain students feedback. Google classroom is used to take online examinations, WhatsApp, telegram, email are used to keep students in touch with teachers and the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to Savitribai Phule Pune University, the college follows the prescribed curriculum. The academic and activity calendar is prepared centrally by IQAC of the college and all departments, support services and administrative services are guided for effective implementation of curriculum. The description of effective curriculum implementation is as following: • Under the guidance of Principal in the month of April meeting is conducted with all the has of the department on next year's Curriculum. Subjects are distributed in the meetings. Reviews are taken by the Principal on the implementation of the curriculum of both the terms. • During 1st term all the faculties have notified to check recent updates of curriculum of their respective subject from University website. • Department meeting are conducted for distribution of syllabus among the faculties by considering the expertise in the subject of the individual teacher. • Departmental timetables are prepared for effective curriculum delivery by considering the College General timetable. • Before commencement of the actual teaching of the curriculum faculties prepared the teaching plan by considering the available working days. They also maintain the daily lecture notes of their teaching and curricular related activity in academic dairy. • HOD monitors status of the curriculum delivery by taking of review of teaching plan, academic calendar and lecture notes. Syllabus completion reports are submitted by the faculty at the end of

each semester to HOD and IQAC. Curriculum of all courses has been uploaded on the library website to aware the student about the curriculum. All the syllabi have been completed on time by every teacher and the reports are submitted to the IQAC. • College conducted skill based, value added and job-oriented short term courses. the short term course coordinators of all conduct different activities (Workshops, Training programs, Project work, Visit etc) for effective implementation of short term course curriculum. They also maintain record of all those activities. Finally, the course completion report is submitted to short term course chief coordinator. • The institution ensures effective curriculum delivery through a well-planned and documented process. Description of the initiatives consisting of curriculum planning, distribution of workload, syllabus, time-table, lesson notes in academic diary and departmental meeting record.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Cyber Security	Nil	01/07/2019	90	Employability	Skill Development
Modi Lipi	Nil	01/07/2019	90	Employability	Entrepreneurship
Script Writting	Nil	01/07/2019	90	Employability	Skill Development
Gardening (Falli)	Nil	01/07/2019	90	Employability	Entrepreneurship

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	SEcond Year (Retail Marketing & Management)	15/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	15/06/2019
BCom	FYBCom	15/06/2019
BBA	FYBBA	15/06/2019
BVoc	FYBVoc	15/06/2019
MA	MA Marathi - I	15/06/2019
MA	MA Economice - I	15/06/2019
MCom	MCom - I	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1726	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback system has been formed for in calculating the responses, suggestions of the student's alumni, parents and employees regarding curriculum designing or the overall administration and academic excellence in college. Initially, the institution needs feedback as an 'indirect evidence' as a proof of success of different processes. The feedback is information about reactions to a person's and person's performance of assigned task or operation which is used as a basis of improvement. In context of feedback system, the structured feedback is used. The feedback committee carefully and efficiently collects the reactions and responses of the student's parents and other stakeholders. The institution has taken online feedback from student, Alumni, employee and teachers. The online committee drafted feedback paradigms as per the guidelines laid by NAAC. During the year 2019-2020 the feedback committee circulated all the feedback forms to every department in order to collect the responses on curriculum structure as well as teacher's performance. For the academic year 2019-20, in total 680 feedback forms were being collected from the Students, Teachers and Alumni and employee. Later, feedback committee analyzed the received feedback forms. These feedback forms were submitted to IQAC committee with some suggestions and recommendations regarding curriculum and teacher's performance. In context of teacher performance, IQAC committee presented analysis to the principal of Institution in order to improve the teacher's performance up to the mark if not found so. Simultaneously, the responses regarding the curriculum designing had been taken into consideration while designing the syllabi of Skill and Job Oriented Short-Term Courses. Thus the feedback committee word laboriously for collecting the feedback forms analysis and placing the suggestions. This act helps the institution for betterment in academic area. In the academic year 2019-20 the institution has designed structured feedback on syllabus and provided to stakeholders. Students, Alumni, teacher, parents have filled the syllabus feedback form for the academic year 2019-20. The report is as follows. The students BA, B.Com, BBA have submitted online syllabus feedback forms in satisfying numbers. Teachers have made</p>

following suggestions in the feedback forms. Suggestions related syllabuses are as follows • syllabus should be updated • To include the topic effects of COVID-19 on Indian Economy while restructuring syllabus Action Taken While taking into consideration the suggestions institute has taken action for completion of suggestions in the academic year 2019-20. 1. Institute started skill based short term course like Android. 2. Institute started job-oriented course like Event Management, stock market. 3. Commerce and History department conducted educational visits.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1506	220	19	2	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring program is initiated at the college level where depending upon the number of teachers and students present in the department, mentees are allocated to each teacher. Each Mentor carries out one-to-one interaction and mentoring of the mentee with respect to difficulties faced by the student, strengths and weaknesses of the student and areas of improvement. Mentor mentee system works smooth for taking care of students in the college. These mentor are supposed to look after the students for academic issues as well as personal issues. For the academic year 2019-20, Mentor Mentee system worked effectively in out institution .The concerned committee undertook following decisions. The meeting of mentor mentee system took the following issues: • All the full time faculty members had given students as per the enrolment of students. • Guidance about various entrance tests and admissions is provided to the students. • Counselling and personality development committee organises programs for the students • It was decided to solve all sorts of issues of students. The mentor mentee committee looked after the students allotted them. These mentors of respective class remained in touch with students for their welfare. The issues related to stress or academic were being solved through this committee. Simultaneously, this committee has also discussed the career counselling and Examination related stress issues. In our institution, around 75 to 80 students were allotted to each teacher. The respective teachers looked after the students as per decision by the committee. Because of this, many problems

of the students had been discussed by the mentor teachers during the year. The mentor teacher called the meeting twice in a year and students discussed their issues. Such discussions sometimes go at personal level as well as ingroup also. In addition, the mentor teacher keeps attention to the academic and versatile growth of the students. Thus, mentor mentee committee works effectively in the institution. The distribution of the students is given below in chart: Parent Teacher Scheme 2018 19 Sr. No. Class Student Strengths Name of the Parent Teacher 1 FYBA 306 1 to 60 Dr. Tanaji Hatekar 61 to 120 Prof. Harshkumar Ghalake 201 to 260 Prof. Sayakli Gosavi 261 to 320 Prof. Bhakti Patil 321 to 410 Prof. Sushilkumar Gujar 2 SYBA TYBA Special English Dr. Savita Patil Marathi Dr. Sanjay Nagarkar Economics Prof. Nalini Pacharne History Prof. Rajendra Raskar Political Science Dr. Ramesh Randive 03 FYBCOM 1001 to 1080 Prof. Pradip Bhise 1081 to 1240 Dr. Harshad Jadhav 1241 to 1320 Prof. Kushal Pakhale 1401 to 1500 Prof. V idya Gade 04 SYBCOM 1601 to 1720 Dr. Shashi Karale 1801 to 1920 Prof. Kushal Pakhale 05 TYBCOM All Student (Banking Costing) Dr. Suhas Nimbalkar 06 MCOM I II All Student Prof. Ashawari Shewale Dr. Suhas Nimbalkar 07 MA I II Marathi All Student Dr Atul Chaure 08 MA I II Economics All Student Prof. Nalini Pacharne Dr. Harshad Jadhav 09 FYBBA All Student Prof. Mayur Mali FYBBA All Student Prof. Gauri Pawar FYBBA All Student Prof. Vishal Shishupal 10 FYB. Voc. All Student Prof. Snehal Rede

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1726	27	1:64

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	13	14	14	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ramesh Zendu Ranadive	Associate Professor	Gunawant Shikshak Puraskar (Rashtriya Bandhuta Sahitya Parishad Pune)
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution always strives to inform existing examination by adopting specific strategy. For smooth and fair working of internal and External Examination the college has undertaken following reforms. A. Online Examination Registration: CIE took initiative in doing Online Examination registration through Mentors of the Mentees. B. Class Tests: Class tests were conducted at

the department level according to the need of the subjects and understanding of the students. C. For the academic year 2019-20, Mid-term Examination for all the student stakeholders was conducted. D. Term end Examination for backlog students was also conducted. E. Regular term Examination for all the regular students was conducted in March from 01/03/2021 to 10/03/2021. F. Preliminary Examination was conducted for SY/TYBA, B.Com. In earlier year, it was conducted for TYBA and B. Com class only. G. Question Bank: As per the CIE initiative, all departments maintain Question Bank for the practice of students. H. Workshop for Students: CIE organized Workshop for students regarding "dissemination of Online and Offline" information of examination on 16th August, 2018. I. Workshop for Faculties: CIE organized Workshop for Faculties regarding "How to do Supervision and Assessment of Answer Sheets?" on 14th September, 2018. J. Print Mark Sheet CIE printed Marks sheet of FY BA/B. com/ BBA (CA) and B. Voc. classes in time. K. Bar coding system CIE followed Bar Coding System FY BA/B.Com/ BBA (CA) and B. Voc. answer sheets. L. Implementation of Hollo Craft CIE sticks Hollo rafts to each paper in order to maintain secrecy. M. Credit System pattern Institution has credit system pattern of examination for MA (Marathi, Economics) and M. Com classes. N. Application for change in subjects CIE drew notice about "change in Subjects" for FY, SYBA/ B.Com/ BBA students. CIE considered application form of students regarding "change in Subjects" in front committee. Committee gave approval to such cases and proceeded for further implementation. O. Paper solving regarding examination CIE drew notice to students about "Paper solving". Here, students were informed to solve three set of previous question papers and submit to their concerned class teachers. P. Moderation CIE approved moderation for answer sheets that exceed more than 100 for term end examination. Besides, it was implemented for Annual pattern for FYBA/ B.Com. Students. Q. Grace Mark system it was employed for FYBA/ B. Com. Class who get less marks for passing/ second class or first class. In such cases, CIE took initiative in gracing marks by doing necessary statistical analysis. R. Providing writers CIE provided "Writers for Divyagna" if required. It usually maintains lists for such writers. S. Centralized examination for short term courses CIE conducted centralized examination for short term courses run by our institution on 23th February, 2020

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared for the planning of academic activities throughout the year 2019-20. Academic calendar helped to conduct the activities frequently. • Bridge and remedial courses were conducted according to the planning of academic calendar. Each department has conducted bridge courses at entry level students. Remedial coaching is also conducted by the department for the academically weaker and backward class students. • Surprise tests were conducted according to the academic calendar planning to identify the slow and advance learners. • The class tests were conducted according to the planning of the calendar. Class tests were conducted for FY/SY/ and TY. The marks lists are also displayed on the notice board for the student's information. • The ATKT examinations for semester I II, semester III IV were also conducted as per the schedule given in the academic calendar. • The regular examinations for semester I II, semester III IV are also conducted as per the scheduled period given in the academic calendar and the results are also displayed in the scheduled time. • Field visit, study tours, industrial visits are also planned according to the academic planning. • Short term courses examination was also conducted by the departments. • NSS, Sports and cultural programs are also conducted according to the schedule given in the academic calendar. • The supporting activities for evaluation like essay writing, Elocution, Debate competitions are also conducted according to the guidelines of the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dbacap.edu.in/docs/po_pso_co.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dbacap.edu.in/docs/Student%20Satisfaction%20Survey%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day international Conferanceon Deshvideshat ilvividhKshetratil Striikratutvache Yogdan	Marathi	15/12/2019
National Seminaron Economics	Economics	27/02/2020
One Day Workshop on Bhartiy Sanvidhan , Artical - 48A	Political Science	05/02/2020
State Level Seminar on BBA (CA)	BBA	17/01/2020
One Day Workshop on International Literacy	Women Development Cell	11/07/2019
One Day Workshop on Counseling	Psychology	15/02/2020
One Day workshop on Womens Impowerment	Women Development Cell	09/03/2020
One Day workshop on Rakhi	Cultural Dept.	10/08/2019

Making		
One Day workshop on avishkar	Commerce	14/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2245600

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libreria by mkcl	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	97	65	97	4	0	6	10	100	0
Added	17	17	17	0	0	0	0	0	0
Total	114	82	114	4	0	6	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18542439	18542439	326205	326205

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Academic and Campus Maintenance : our college has very effective internal coordination and monitoring mechanism. Regular communication and correspondence are maintained with Sanstha for maintenance and augmentation of physical and academic facilities. Rayat Shikshan sansatha has definitive Policies for this. The principal monitors various curricular and Cocurricular activities with help of members of various ommittees. The Principal carries out administrative activities with the help of Administrative staff. IQAC is functioning actively and effectively for the quality of sustenance and enhancement procedure for maintaining and utilizing physical academic and support facilities. Due care is taken for smooth functioning of academic and administrative works. Principal has financial rights for expenditure upto Rs. 25000. Principal has to take permission from the Sanstha for expenditure above this amount. Principal, IQAC and Building and Maintenance Committee has right to take decisions about maintaining and utilizing the academic and campus Infrastructure. Library : library has library advisory committee. Committee with the help of Librarian took proper care to maintains relevant and required collection of books journals and other sources to support all he courses offered in the in the college. They also offer library extension services to the students and teachers. The committee acts as an integral auditor for quality checking and provide support and guidance for ibrary and suggest suitable solution for better functioning. The students are equally free to recommend any books, journals and sources of information as the teacher. New arrivals are displayed for vital publicity through the display board. book bank facility is provided to needy students. Library orientation is done by the Librarian for new users at the beginning of the year. library stuff introduces the collection and

services of the library throughout the year. book exhibitions has been organized to introduce the collection to the students. Sports : College has an efficient physical education department and Gymkhana. Physical Director with the help of Gymkhana committee looks after all essential sports related activities as per the schedule of Sport department of Pune University and District Sports authority for the participation of students in all the Sports activities. College has well equipped Gymnasium and students are taking benefit of it. Equipment's : Equipment and Campus maintenance is done through the respective committee as per requirement. CCTV system has been installed to take care of the students and campus. Maintenance is done as per the requirement of the college. AMC with dealers for maintenance of computers and CCTV system has been done. Other equipment's are maintained as per required by the local agencies. Campus : College has policy to keep the campus green. Proper care has been taken by the Campus Beautification Committee to plant new siblings and take care of old ones. Proper watering, cutting, using pesticides and manures has been done regularly. Proper care has taken of Waste material that generated in the campus. Green waste has been converted into manure by Vermiculture Plant.

<https://dbacap.edu.in/docs/Maintenance%20of%20Infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Throwball Championship organized by national throwball association at Chandigarh.	National	1	Nil	00	Saurabh Waghmare
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council is a representative structure through which students in colleges can become involved in the activities of the colleges. The establishment of a Student Council gives students an opportunity to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. Some general objectives of student council are: - to enhance communication between students, management, staff and parents - to promote an environment conducive to educational and personal Development - to promote healthy atmosphere among pupils - to support the management and staff in the development of the college - to represent the views of the students on matters of general concern to them Students Council is a statutory body of class representatives in colleges. It is established as per the University of Maharashtra Act 2016. It is formed by nominating first meritorious student of each class. The principal is the chairperson of the Students Council, and he nominates one senior faculty as a member of it, and representative of SC, ST categories, and girls. The NCC, NSS, Gymkhana Committee's chairpersons are the members of it. This body works throughout the academic year to solve the problems of students, to develop their overall personality, and develop the leadership and, global competitiveness among them, and to make them good citizens of elected through all the first meritorious students of each class. The students council of our college arranged the meetings of members of the student's council to discuss and solve the academic problems (curriculum- related) and co and extra co-curricular, administration, and other students- related issues-in college. We nominated different representatives of the student's council on annual committees, sport committees, cultural activities committees of the college. The members lead, guide and, actively participate in Annual prize distribution Function, Gymkhana, and cultural activities of colleges. The members of students council also actively participated in the celebration of Independence Day, Republic Day, Karmaveer Jayanti (the birth anniversary of founder of the institution), Rose Day, Saree-Tie Day, traditional day, cleanliness campaign, AIDs awareness rally, Environment day, Constitution day etc. They educate the students and society about the importance of basic human values like truth, right conduct, justice, patriotism, cooperation etc. The students council participated in Swachha Bharat Abhiyan, skill-development programme, road safety measures environment protection, and anti-corruption measures, that are being implemented. As well, the council educates students about gender-issues, inequalities, voters awareness and registration, and the social responsibility of all towards it. The members participated in N.S.S. activities and residential camp in village. Principal Dr.Arun Andhale guided and motivated the students, faculty members and administrative staff to do the best for the overall growth and personality development of the students. He also insisted on inculcation of scientific temper, research attitude, and global competitiveness among the college students through the council. The effective administration and guidance by him through students Council, made the development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

160

5.4.3 – Alumni contribution during the year (in Rupees) :

32000

5.4.4 – Meetings/activities organized by Alumni Association :

? One meeting was held during 2019-20 following was the minutes of this meeting. Objectives of Alumni Meets ? To Register Alumni Association ? To use as a serve of employment. ? To organize lechers to implanting employment skills. ? To innate Alumni for guiding career development. ? To request Alumni to be a mentor. The College has an Alumni Association as BDBA Alumni Association which is yet to be registered. The Alumni Association is actively engaged in the development of the college. The major contributions of the Alumni Association to the College are as follows: ? This Alumni Association organizes meets every year. ? All members of this association are actively engaged in the academic programs, extension activities, development activities and counselling of students. ? They also extend their hands create NSS activities for especially for NSS special dieter camp and encourage students by offering prizes and donating books. ? Some members of this association also pay regular visits to the college and related departments and share their experiences with current students and faculty members as well. ? They directly guide the students for academic improvement and career. By organizing programmer. ? As of now shri Ranawade helps in making availability of ground of corporation for student's games. ? Vikas Ranawades contribution in sports is very praiseworthy. He has his own wrestling hall. He gives free of cost training to the students. As such, our students get the opportunity to play at various levels. ? Some of the Alumni guided the students in the area of personality development. ? The role of Alumni Association is very important in quality enhancement of the institution. Al though, Alumni is not registered but it darks so effectively to enhance in quality enlargement.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The work culture of our institution goes as per the autonomy structure. The principal of the institution keeps tracking all the committees for smooth work. An IQAC is one of the important aspects for executing the qualitative tasks for academic excellence. Principal Level: The principal of the institution forms Coordination Committee of senior persons including him/her for monitoring the task undertaken. This coordination committee keeps surveillance on each committee and its tasks. The coordination committee kept tracking the activities suggested by IQAC. Faculty Level: The academic tasks and decisions had been taken by faculty members through the committees allotted to them. To exemplify, Admission Committee was headed by the HoD's of all departments for the personal attention of each student. The committee takes care that each student should get admission. Then NSS committee was committed to developing students in a versatile way. The students learned to contribute the society. It developed their leadership qualities. The Building and Maintenance Committee was alert in terms of the infrastructural development of the college. The Short term committee commenced Job oriented Courses, Skill-based Courses, and Life skill Courses in order to implant employability among students. The Examination committee worked hard to reform and practice a new evaluation system. It prepared Academic Calendar for smooth working in case of evaluations. Student Development Committee was committed to developing students, provided all kinds of help in terms of financial assistance through Earn and Learn Scheme and academic guidance. The Discipline Committee maintained the law and order in the college premises. The Competitive Guidance Bureau guided the students to appear

for civil services and banking examinations. The Gymkhana committee was headed by the physical director to cultivate sports qualities among students. The Cultural Committee was headed by the faculty to organize the cultural activities among students. The events like Traditional Day, Elocution Competition and Essay Writing Competition, and other such programs were conducted by this committee. The Placement Committee was committed to placing the students with On-Campus and Off-Campus initiations. The Magazine Committee gave a forum to the students to express their creative writings. The students penned stories, Poems and Sketches in it. It was the door to their expressions. The research committee encouraged the faculty members to undertake research projects. Especially, the committee encouraged to submit the proposal to Stride and other agencies. The provision of Seed Money was the outstanding feature of the Research Committee. The Internal Compliance Committee was the safeguard for solving the students' grievances. The Anti-ragging Committee adhered to help the students to safe from malpractices. The Disaster Management Committee worked for an emergence alert. Student Level: The College had formed Student Council at the college level. Through this committee students participated in many activities and organized too. Especially, the Cultural Activities and Sports Activities, the students took initiative. In addition, one of the students got a place in IQAC also to initiate and suggest academic issues.

Participative Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College is following guideline by government, University and Sanstha for the admission. College is using ERP software for online admission developed by ETH Laboratories, Pune. College has extended helping counter for the students which provides them several services as such Admission Form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service centre where they need pay fees for it. The Helping counter i.e. service centre provided at college is free of cost. The College has provided the facility to the students for linking the contact number with Aadhaar card which was mandatory for the students as per the government rule. Every record is kept in this online software which is linked to college website through which student data is processed and retrieved as required
Library, ICT and Physical Infrastructure / Instrumentation	library has library advisory committee. Committee with the help of Librarian took proper care to maintains relevant and required collection of

books journals and other sources to support all the courses offered in the in the college. They also offer library extension services to the students and teachers. The committee acts as an integral auditor for quality checking and provide support and guidance for library and suggest suitable solution for better functioning. The students are equally free to recommend any books, journals and sources of information as the teacher. New arrivals are displayed for vital publicity through the display board. book bank facility is provided to needy students. Library orientation is done by the Librarian for new users at the beginning of the year. library staff introduces the collection and services of the library throughout the year. book exhibitions have been organized to introduce the collection to the students

Research and Development

• Research and Development: The committee cultivated research aptitude among faculty members and students. For the academic year 2019-20, the committee provided seed money of Rs. 20,000 as a seed money. Dr Mayur Mali(BBA), Prof Atul Choure (Marathi), received seed money for research project. They received the grant of Rs. 10,000 respectively to everyone. In order to cultivate research aptitude among students, the research committee organised "Avishkar" Poster Presentation Competition at college level on 27/09/2019 and 93 Students are Participated out of them 6 students selected for Sanstha Level Competition. The Sanstha Level Competition organised at S M Joshi College Hadapsar, Pune on 8th February 2020 . In that Competition Miss Mainisha Avchite got a 2nd Prize. As well as Dahiwadi College, Dahiwadi organised Paper Presentation competition, In that ompetation Mr. Vinay Jadhav and Aniket Thopane are presented a Poster and they got prize.

Curriculum Development

Head of Commerce department Dr. Suhas Nimbalkar is the member of Board of Studies in Commerce at Savitribai Phule Pune University Pune. He is being elected as Faculty of curriculum framing. The designation of being Faculty plays vital role in syllabus framing. Simultaneously, he has written

Text Book entitled " Financial Accounting" for FYB.Com . He is the member of Board of studies of Commerce in Karmveer Bhaurao Patil College Pandharpur. Head of History department Dr. Rajendra Raskar is the member of Board of Studies in History at Savitribai Phule Pune University Pune. The designation of being Member of BoS plays vital role in syllabus framing. Simultaneously, he has written 13 Text Book of history" for UG PG Students.

Teaching and Learning

Teaching and Learning: IQAC is the most important cell that plays an important role in designing and implementation of qualitative policy and plan for the development of the college. IQAC takes initiatives in defining strategies for academic excellence and keeps on monitoring the other committees. The faculty members adopted Experiential Learning Methodology, Participative Learning Methodologies, Brain Storming Methodologies as such. The teachers assigned Project work for the students on specific topics. In addition, the students of FYBA were assigned the project of Economics and the students of FYB.Com were assigned the project of Business Environment. Such projects bestowed the students with updated ideas and issues in respective subject. The commerce department, BBA and B.Voc. department initiated the Online Test of students. The English department adopted Innovative and Creative Teaching for FYBA English optional students. Theses student centric methodologies created positive vibes among students.

Examination and Evaluation

Examination and Evaluation: Academic calendar of examination was prepared for the planning of academic activities throughout the year 2019-20. The following tasks were taken for evaluation. • Bridge and remedial courses were conducted according to the planning of academic calendar. Each department conducted bridge courses at entry level students. • Surprise Tests were conducted according to the academic calendar planning to identify the slow and advance learners. The department like History and Economics conducted such tests. • The class tests were conducted according to the

planning of the calendar. Class tests were conducted for FY/SY/ and TY. The marks lists are also displayed on the notice board for the student's information. • The ATKT examinations for semester I II, semester III IV were also conducted as per the schedule given in the academic calendar. • The regular examinations for semester I II, semester III IV was also conducted as per the scheduled period given in the academic calendar. • Field visit, study tours, industrial visits were also planned according to the academic planning. • Our institution runs Short term courses. The examination of it was also conducted by the Examination department.

Human Resource Management

Human Resource Management: The recruitment of Staff is usually done by our parent institution Rayat Shikshan Sanstha, Satara. For professional development, the faculty members attend the workshops and seminars at various levels. For the academic year, 1) Dr. Savita Patil Swayam Online Refresher Course on 1st Sept 2019 to 16 Feb 2020, 2) Prof. Eknath Zaware Swayam Online Refresher Course on 1st Sept 2019 to 16 Feb 2020, 3) Prof. Kushal Pakhale Swayam Online Refresher Course on 1st Sept 2019 to 16 Feb 2020 4)Dr. Shashi Karale Short term Course - e content Development on 25th Sept to 1st Oct 2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Administration</p>	<p>The Administration of the College is functions with an E-governance system at Government, Society, and College level. Rayat Shikshan Sanstha, Satara is very reputed Institution with more than 700 branches of primary, secondary and Higher Education in all parts of Maharashtra. All administration is done through system known as Human Resource Management System (HRMS). All communication is through this HRMS and through ICT. College is also using ICT tools like Govt. websites, University website, Email for communication. Internal Communication of the staff and administrators is through mails and WhatsApp. Faculty uses Social media Apps for communication with Students.</p>

<p>Finance and Accounts</p>	<p>The college is using Tally ERP.9 software for maintaining finance and Account. Rayat Shikshan Sanstha has developed a Tally module for its colleges. All day-to-day transactions are performed by Tally. All the reports required by Government, University and Sanstha is taken from this software. the office maintains the Books of Accounts properly which helps in the auditing procedure. Sanstha has a separate audit department, which performs internal audits twice a year in addition to annual audits after the financial year. Audit by Chartered Accountant is done after Annual audit followed by Government Audit.</p>
<p>Student Admission and Support</p>	<p>College is following guideline by government, University, and Sanstha for the admission. College is using ERP software for online admission developed by ETH Laboratories, Pune. College has extended helping counter for the students which provide them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service center where they need pay fees for it. The Helping counter i.e. service center provided at college is free of cost. The College has provided the facility to the students for linking the contact number with Aadhaar the card which was mandatory for the students as per the government rule. Every record is kept in this online the software which is linked to college website through which student data is processed and retrieved as required. College Library is automated with Library Management Software (LMS) called LIBRERIA. All data is computerized and barcoded to facilitate speedy and online circulation. Online OPAC is provided for all the students and users.</p>
<p>Examination</p>	<p>The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipments are provided by the college such as Separate Desktop and Internet Facility for online the procedure of Paper Downloading and</p>

further activities for exam purposes. The examination department has the separate Machine (Duplicator Machine) for printing the question papers downloaded from the university portal. As per university regulation the Examination First year of Arts, Commerce needs to conduct at college level for which College has software for running the examination procedure for First-year students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Kushal Pakhale	Workshop on EDP by BVG	Nil	2000
2019	Prin. Dr. Shivling Menkudale	Workshop on Higher Education	Nil	2000
2019	Prof. Eknath Zaware	Workshop on NAAC Related Issues	Nil	800
2019	Dr Savita Patil	Workshop on NAAC Related Issues	Nil	800
2019	Prof. Eknath Zaware	Workshop on Financial and Administrative Skills	Nil	2000
2019	Dr. Suhas Nimbalkarr	Workshop on Financial and Administrative Skills	Nil	2000
2019	Prin. Dr. Shivling Menkudale	Workshop on Financial and Administrative Skills	Nil	2000
2019	Prin. Dr. Shivling Menkudale	Workshop on Issues in Higher Education	Nil	600
2019	Dr Savita Patil	Workshop on Issues in Higher Education	Nil	600
2019	Prof. Eknath Zaware	Workshop on Issues in Higher Education	Nil	600

Education

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	The use of ICT In NAAC	Nil	22/08/2019	22/08/2019	23	Nil
2019	ICT in Education	Nil	18/09/2019	18/09/2019	18	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Swayam Online Refresher Course In Commerce	1	01/09/2019	16/02/2020	168
Swayam Online Refresher Course in Library Science	1	01/09/2019	16/02/2020	168
Swayam Online Refresher Course in English	1	01/09/2019	16/02/2020	168
Short term Course - e content Development	1	25/09/2019	01/10/2019	07

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	11	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Vacation Leave Casual Leave Study Leave	Earn Leave Casual Leave Maternity Leave Provident	R.O Drinking Water Facility Free Parking

Maternity Leave Provident Fund R.O Drinking Water Facility Medical Reimbursement Bank in Campus Sevak Welfare fund Loans through Rayat Sevak Cooperative Bank Ltd. Group Medical Insurance	Fund R.O Drinking Water Facility Medical Reimbursement Tea club Bank in Campus	Facility Compulsory Medical Insurance Freeships Student, Group Insurance Scheme, Earn Learn Scheme, Student Aid fund.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit Mechanism Our parent institution has a separate audit department for conducting financial audit twice a year. All the accounts are being checked and verified to monitor the accounting procedure, maintenance of accounts and entries in books of account. The audit department verifies all documents related to accounts and recommends if found any queries. The auditing goes at the end of the first term and at the end of the second term. **External Audit Mechanism** The external audit conducts at the end of every year. M/S Kirtane Pandit from Pune carries out the external audit of this institution. **Mechanism for setting Audit Objection** The compliances of minor queries are fulfilled as per the suggestions. The completed concerned transactions are placed before the next audit signed by the Joint Director of Higher Education, the Senior Auditor Auditor General of the State

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management, Rayat Shikshan Sanstha, Satara	Nil	Secretary, Rayat Shikshan Sanstha, Satara
Administrative	Yes	Management Rayat Shikshan Sanstha, Satara	Nil	Secretary, Rayat Shikshan Sanstha, Satara

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our institution does not have formal Parent -Teacher Association but we calls of the parents for sharing the ongoing activities and the progress of students regarding academics. Such meetings give profound understanding about institution's efforts in academic excellence. The parents visited the college and understood the on going activities of the college. Simultaneously, the parents inquired about the students' academic field. In addition, the parents individually visit the teacher and teachers counsel the parents regarding the development of students.

6.5.3 – Development programmes for support staff (at least three)

1) IT training for Handling MS Office 2) Workshop for computerised accounting (Tally) 3) Training for Office Automation Software by ETH

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of 2nd year of B.Voc. Program. 2.Sent proposal for starting Sociology and Hindi at the undergraduate general level for 1st year. 3. Sent proposal for starting Geography at Special Level 4. Introduced Skill-based and Job Oriented Skill-based Short term Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Conference Marathi and English	Nil	Nil	Nil	Nil
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health and Diet Management	18/07/2019	18/07/2019	52	Nil
Rakhi Making Training	10/08/2019	10/08/2019	63	12
Hemoglobin Check-up	19/09/2019	19/09/2019	110	Nil
Lecture on Women's Right Act	20/12/2019	20/12/2019	42	28
Self Defense Programme	14/01/2020	14/01/2020	53	8
Organize International Seminar on Women's Issue	25/12/2019	25/12/2019	Nil	Nil
Celebrate	09/03/2020	09/03/2020	82	28

Women's Day				
Computer Awareness	22/01/2020	22/01/2020	38	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
60 Percent of the Total Power Requirement is fulfilled by the renewable energy Sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	Nil
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	Nil	Nil	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Stakeholders	15/07/2019	Follow up through regular interaction
Gandhi Vichar Sanskar Examination	13/02/2020	Providing books and conducting examination to imbibe Gandhian thoughts

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	15/07/2019	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of Solar Energy 2. Use of LED Lights 3.Solid Waste Management 4. Liquid
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Waste Management 5. E-Waste Management 6. Landscaping and Tree Plantation 7. Rain Water Harvesting 8. Green Audit 9. Energy Audit 10. No Vehicle Day 11. • Vermi-Culture Project to decompose green waste and kitchen waste. 12. • Felicitation of student who work for cleanliness in the campus as "Swachhata Doot"

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the best practice : Introduction of Short Term Courses 2. Objectives of the practice • To acquaint students with three different skills while they are studying conventional three year degree course. • To indicate professional competencies among students as the need of time • To promote entrepreneurship development. • To motivate regular faculty to co-ordinate these courses to make learning purposeful. • To make business oriented mentality of students. 3. The context • Publication of Curriculum Booklet • Information sharing (consultancy) • Fashion designing Lab • Beauty care unit • Guest lectures • Video Shooting of courses • Participation in Karmaveer Jeevan Pradarshan organized by Rayat Shikshan Sanstha, Satara. • Exhibition 4. The practice • In the beginning of new academic year (from June) list of Add-on-Courses is provided to admission committee. • Accordingly deletion or addition in the courses taken place. • The various Add-on-courses are distributed Faculty-wise and class-wise. • Syllabi are upgraded as per the previous feedback from the students. • In the beginning of new academic year (from June) list of courses is provided to admission committee. • The students have choice to select the Add-on-course out of given list. • The student fills appropriate information in the prescribed form of the Add-on-course while confirming the admission. • The forms of different sorted courses are handed over to respective course co-ordinator. • Course successfully completed within given duration. • The successful students are given the certificates by Karmaveer Vidyaprabodhini. The Co-ordinator maintains the register of the same. 5. Problems Encountered And Resources Required 1. Dearth of relevant and needy faculty 2. Want of sufficient infrastructure 6. Notes (Optional) Short term courses beside the regular academic program structure has been the distinctive feature of the college for the period of more than decade. The college takes every care to keep this aspects in pace of the academic scenario. The care has always been taken to contemplate over which course to be introduced from the next year onwards. Best Practice No. 2 1. Title of the Practice : Woman Empowerment 2. Objectives of the practice :- 1) To keep healthy atmosphere in the college 2) To increase enrolment of girl student 3) To increase professional skill in girls. 3. The Context • The college is committed to gender equality and has been undertaking several programs towards it. • Even though we speak about gender equality we see imbalance in about it. • College things about it. And works on gender sensitization efforts. 4. Practices, workshop, seminar, lectures and Short term course are organized the list is as follows: • Woman enrichment cell • Internal Complaint cell • Work for gender Equality 5. Guidance OF Success: • Girls students actively participate in the programs organized in the college. • Rate of success of girl students is greater than boys. • Numbers of girl's student's participation in sports and NSS is increased, no single case of harassment is observed. 6. Problem encountered and resources Required: • Majority girls students have responsibilities of family • They works in the hospitals, Houses or shops. • So, They couldn't attend the programs after 11:30 am • Married girls response is not positive.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://dbacap.edu.in/docs/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Short Term Courses Keeping the forthcoming need of market, our institution runs skill based courses. There are more than 34 Short Term Courses that are categorized under Life Skill Courses, Skill Based Courses and Job-oriented courses. These Short -Term courses act as bridging between knowledge and skills. They tend to keep updated on the new happening in the industry. Not only Short-Term Courses helps in providing additional knowledge for the betterment of the students' future, but it also sharpens the skills of the students. Mentorship Scheme Through Mentorship scheme the institute has developed systematic road map for improving the different aspects of personality developments, Communication Skill, Presentation Skill, Team-Work, Leadership qualities, Resume Writing, etc. and make them ready to face the challenges in industry. The students lacking in any of the above mentioned skills are eager to participate in the different activities planned under the Mentorship Scheme to develop themselves. Faculty who serve as mentors make a valuable contribution to the education and training of undergraduate students interested in hands-on experience in different activities. Students judge the experiences primarily by their interaction with their mentors. Thus, the role of faculty member in scheme is crucial to the program's success Earn and learn scheme College has been implementing Earn and Learn Scheme. This scheme is recently known as Padmabhushan Karmaveer Bhaurao Patil Earn and Learn Scheme.

The funding of Savitribai Phule Pune University and the own share of the college have made the funding available for the scheme. This scheme provides 45 rupees per hour to the poor, needy and economically backward students. This scheme helps the students to compete their higher education by fulfilling their basic needs with the help of available financial assistance. Competitive Exam Centre The competitive Exam Cell has been created in college to motivate students for all types Competitive Exams such as GATE, CAT, Civil services (UPSC, MPSC). The Competitive Examination Cell organized the session on the awareness about such civil services examinations. In addition, we are arranging the session to guide the students how to prepare for these exams. Under this cell, we also conduct some special coaching for these exams in our campus itself. Women Empowerment Programme: College organizes various activities for girls such as Health Check-Up Camps, Personality development Programme, Nirbhay Kanya Programme, Defence Programme. With the help of such activity, girls can protect themselves anywhere in the world. Simultaneously, the institution celebrated 8th March as an International Woman Day in the college. Majority of Students from Marginalized Society: The maximum number of students attending the college are from SC and ST category. Their parents deal with occupations such as the domestic Help, Drivers and as such others. Approximately, 90 students usually are from marginalized class. The college endeavours to bring them into the mainstream of education. The special attention is given to them for upliftment. Activities like Dictionary katta by English Department and Vishvakoshdarshan by Marathi Departments are also Distinctive activities

Provide the weblink of the institution

<https://dbacap.edu.in/docs/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

As our institution has Marathi, History, Economics, Political Science, English and Commerce department. College intend to start Geography subject at Special Level. College is also going to start Hindi as a subject and Sociology subject at entry level. The computer related department that is BBA is running effectively. College has started B.Voc. (Retail Marketing and Management) in academic year

2018-19. Next year Third year students of B.Voc. will Take admission. For the academic year 2019-20 the institution has some perception about the steps to be undertaken for the welfare of the academic and administrative excellence. To begin, along with above departments, the institution runs skill based courses for the employability of the students. So, the institution is pondering over the ways to expand the infrastructure of the college. In terms of academic excellence, the department of English will undertake "Capsule Course" in English and Marathi to create proficiency among students. The teacher will taught Business Correspondence. In order to cultivate, research aptitude among students, research committee has distributed subjects per year for FY BA/B.Com./BBA students. The Department of Marathi will give the students the projects regarding social welfare oriented area and personality development area. The research Committee will encourage the faculty members to undertake minimum 4 research papers per year. In addition, it will encourage the faculty members to send the proposals for Seminars, Conferences at State, National and International level to receive the grant from UGC, Savitribai Phule Pune University, Pune. Feedback is very important for the upliftment of the institution. Regarding this, the feedback committee will enhance the quantity of students in order to make them participate in college activities. To commence the Consultancy Cell in the field of Modi Lipi, Water Observation, Stock Market and Proof Reading. To boost the academic excellence among brilliant students, the IQAC will establish Academic Excellence Cell for special coaching. At department level, the following departments have planned following future plans. Marathi : To establish Marathi (Language and Literature) Research Centre English: To undertake Major Research Project. To increase the strength of the department To start English communication course for the housewives. To start consultancy of editing and proof reading. History :To Start Modi Script Course. Establishment of Museum related to Archeological objects Political Science: To introduce subject at a special level. To established Dr. Babasaheb Ambedkar Study Centre. Geography:To organize the expert lectures for quality improvement To introduce Geography as a special subject at B.A. level.Psychology: To organize workshop to develop student life skills.To establish counseling center. Commerce : To strengthen Commerce Laboratory. To undertake collaborative research project with industry. BBA:Enhance Industrial projects which will add more future prospects of students and department The department intends to have collaborated projects with research funding organizations To conduct seminar / techno event and conference for every semester To conduct training programs to the members of the faculty for the enhancement of their technical skills. To organize job oriented training programs. To develop linkage with IT industries.